

# Nicole Lee Qigong

## Cancellation and Refund Policy

Please be advised that Nicole Lee Qigong and Chi Space has a cancellation and refund policy which applies to all classes, workshops, events and teacher training programs. Please read the following carefully to ensure you understand the policy.

### Classes, Workshops & Events:

- The cancellation of a class, workshop or event, at any point, is not refundable.
- No-shows in classes, workshops and events are not refundable.

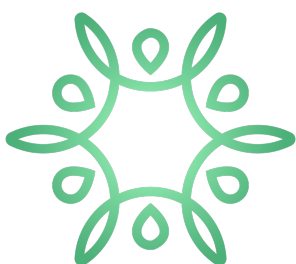
### Teacher Training Programs & Teacher Training Events:

#### CANCELLATION:

- The cancellation of registration in a Teacher Training program or event, at any point, incurs a definite 50% administration fee of the entire training course fee that is non-refundable.
- If you cancel your course once the program has commenced and/or part training has been undertaken, training fees are not refundable.
- Refunds (when applicable) are processed via EFT to your nominated bank account.

#### TRANSFER:

- If you choose you may transfer into another Intake Group / Training (where space is available). This transfer option is offered once without financial penalty. Transfers MUST BE requested no later than 14 days prior. Transfers will not be accepted within 14 days of the training commencement and in these circumstances the CANCELLATION policy applies.
- If you need to transfer into another Intake Group / Training event more than once you will be liable to pay an administration surcharge of 15% of your training fee.



**Nicole Lee**  
QIGONG



**CHI SPACE**

Ph. 1300 880 137

[www.chispace.com.au](http://www.chispace.com.au)

[hello@chispace.com.au](mailto:hello@chispace.com.au)

281 Inkerman Street Balaclava VIC 3183